

Miscellaneous Features

Balloon Help

Eudora has extensive Balloon Help. From the Balloon Help menu, choose Show Balloons to turn this function on. Move the mouse pointer to a Eudora menu selection or item on the screen to display a brief description of that item (see the example below). When you no longer require assistance, choose Hide Balloons to turn Balloon Help off.

Note:

If you have an extended keyboard with a [help] key, it can be used to turn Balloon Help on and off.

Help balloon example

It's possible to turn balloon help on even when a dialog is displayed. If you're not sure how to respond to a dialog, try balloon help.

Quitting Eudora

To quit the Eudora program, select Quit from the File menu. If you have queued messages, or timed messages due to be sent in the next 12 hours, you are asked if you want to send them (see the "Quitting with Queued Messages" section). If the Empty Trash on Quit option in the Settings dialog (Miscellaneous) is turned on, quitting Eudora also empties your Trash mailbox.

Mail Storage

.i.Mail Storage;The first time you start Eudora, it creates a Eudora Folder within your System Folder. Even though you do not need to access the Eudora Folder during normal operation, this section is provided to show you where Eudora stores your mailboxes and messages.

Eudora Settings

Your Settings information is saved in the Eudora Settings file, along with your Quick Recipient list and the list of open windows (Eudora reopens the windows the next time you start the program).

Eudora Nicknames

Your nicknames are saved in the Eudora Nicknames file.

Note:

This file is a plain TEXT file in UNIX “.mailrc” format.

In, Out, and Trash

These files hold your mail. You’ll see files like these for every mailbox you create.

Note:

These files are in .i.UNIX mail;UNIX mail format.

In.toc, Out.toc, and Trash.toc

These files are the tables of contents for your mailboxes. They make it much faster for Eudora to access your mail. You’ll see files like these for every mailbox you create.

Eudora Log, Old Log

Eudora keeps records of all mail transfers. These records are kept in the Eudora Log and Old Log files. The Old Log file is overwritten and a new Eudora Log file is created when the Eudora Log file reaches its approximately 100K maximum size.

System 7 Aliases

Aliases, System 7; Eudora supports the use of aliases for mailbox and .toc files that, for some reason, you have moved to a location outside the Eudora Folder. This allows you to open these mailboxes from within Eudora. Place Eudora aliases in the Eudora Folder or a sub-folder within the Eudora folder.

Sharing a Macintosh with Other Users

Sharing a Macintosh; If you are sharing a Macintosh with other users, make a copy of the Eudora Folder for each user. The copies can be named whatever you like, and put anywhere you like, including on floppies or network volumes. To tell Eudora which folder to use, launch Eudora by double-clicking on the Eudora Settings file in that folder.

[Sharing one Macintosh among multiple Eudora users](#)

[Return to Table of Contents](#)